



COUNTY ADMINISTRATOR
Website: jeffersoncountywi.gov

MICHAEL LUCKEY
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors
FROM: Michael Luckey, County Administrator
DATE: November 5, 2025
SUBJECT: JEFFERSON COUNTY Meetings – Week of November 10, 2025



Monday November 10, 2025	UW Extension Education Committee Drainage Board	8:30 a.m. 9:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
Tuesday November 11, 2025	Human Services Board CJCC Policy Recommendation Subcommittee	8:30 a.m. 12:00 p.m.	Videoconference OR Workforce Development Center 874 Collins Rd, Rm 103, Jefferson Videoconference OR
Wednesday November 12, 2025	EMS Working Group County Board	9:00 a.m. 7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson Webinar, YouTube Livestream OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
Thursday November 13, 2025	Fair Park Committee Zoning Board of Adjustment – Site Inspections Board of Wisconsin PACE Commission Zoning Board of Adjustment – Public Hearing	8:30 a.m. 11:00 a.m. 11:00 a.m. 1:00 p.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson Videoconference Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
Friday November 14, 2025	Planning & Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
Saturday November 15, 2025	No scheduled county meetings		
Sunday November 16, 2025	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda
Videoconference (See link at bottom of agenda)
OR
Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549**

DATE: Monday, November 10, 2025

TIME: 8:30 a.m.

Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from October 13, 2025
7. Communications
8. Review of 2025 Departmental Budget
9. Update on 4-H Associate Position
10. Discussion and Possible Action 2026 Extension Jefferson County contract
11. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
12. Possible Items of Discussion/Agenda Items for Upcoming Meetings
13. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: December 8, January 12, February 9
14. Adjourn

Virtual TEAMS Link

[Join the meeting now](#)

Meeting ID: 240 650 167 874 2

Passcode: Re2YX3UE

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AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
Videoconference (see below) -or-
Jefferson County Building
Room C1021, 31 South Center Avenue
Jefferson, WI 53549
November 10, 2025, at 9:30 a.m

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
 - a. **Comments from guests**
 - b. **Drains 15 MAIN, A,B,C & D**
 - Update: Status of DOT assessment notification: Letter & assessments from Attorney Griggs
 - Field inspection on November 11, 2025
 - c. **Drain 16**
 - Status report on work progress
 - Property bypass due to Federal shutdown
 - d. Report of state Drain Board Association meeting
 - e. **Drain Agenda Additions**
9. Finance Report
10. Previous agenda items needing further discussion
 - a. Problem with old culvert
 - b. Plat books available 2025
11. Any other business as allowed by law
12. Approval of invoices
13. Date for next meeting
14. Motion to adjourn

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Individuals requiring special accommodations for Attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Videoconference Info:
Microsoft Teams
[Join the meeting now](#)
Meeting ID: 212 882 573 528 0
Passcode: ZU9Ta9Q8

Jefferson County CJCC Policy Recommendation Subcommittee

The Policy Recommendation Subcommittee will work collaboratively to support the Jefferson County CJCC by working on goals or topics identified by the CJCC. The committee will also analyze the Jefferson County justice system processes and performances, as needed.

Subcommittee Members	TUESDAY, November 11 th , 2025, 12:00PM MEETING HELD VIRTUALLY
<ul style="list-style-type: none">• Bennett J. Brantmeier Ben.Brantmeier@wicourts.gov• Michael Luckey MLuckey@jeffersoncountywi.gov• RaDonna Clark rclark@jeffersoncountywi.gov• Monica Hall Monica.Hall@da.wi.gov• Jordan Lippert jlippert@jeffersoncountywi.gov• Elizabeth McGeary EMcGeary@jeffersoncountywi.gov• Alan Richter arichter@jeffersonpd.com• Brent Ruehlw BrentR@jeffersoncountywi.gov• Cassi Nelson Nelsonc@opd.wi.gov• Sarah Rogge Sarah.Rogge@wisconsin.gov	<p>*Please note: <i>This committee has 10 members designated which places quorum at 5. If we do not have 5 members present, we will not be able to conduct business and will need to recess & reschedule.</i></p> <p>Join the meeting now</p> <p>Meeting ID: 244 774 005 842</p> <p>Passcode: 9cy3ci3H</p>

AGENDA *Note that agenda items may be discussed out of order listed below.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review and Approval of Minutes- October 14th, 2025
5. Public Comment
6. Discussion and possible action regarding SIM Priorities: (Ruehlw, Clark)
 - a. Transportation
 - b. Recovery Housing
 - c. Alternatives to Charging
7. Discussion of Treatment Court Operations (Clark, Hall, Nelson)
 - a. OWI 5th Offenses
 - b. Eligibility Data
8. Next Scheduled meeting:
Proposed: December 9th, 1200P
9. Adjournment

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, November 11, 2025, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85198617061?pwd=kTvqb0liKTuoc3zQjzfgCi1dvCXLLC.1>

Meeting ID: 851 9861 7061

Passcode: 135889

+13126266799 US (Chicago)

Committee Members:

Lund, Kirk (Vice Chair)
Wineke, Michael
Racanelli, Gino
Ganser, Steve

Abrahamsen, Pam
Callan, Joan
Braughler, James

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Election of Chair
5. Review November 11, 2025, Agenda
6. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
7. Approval of October 14, 2025, Board Minutes
8. Communications
9. Review of the September 2025 Financial Statement
10. Discuss and Approve October 2025 Vouchers
11. Discussion and Possible Action on New 2025 Professional Service Contracts *(CCS Regional Service Array & CSP Nursing Coverage)*
12. Director's Report
13. Adjourn

Next Scheduled Meetings:

Tuesday December 9, 2025 at 8:30 a.m.

Tuesday, January 13, 2026 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

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Fair Park Committee Agenda

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, November 13, 2025

Time: 8:30 am

Committee members: Curt Backlund, Mark Groose, Libby Hafften, Georgia McWilliam, Blane Poulson, Gary Skalitzky, Brandon White

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (*Members of the public who wish to address the committee on specific agenda items must register at this time*)
6. Approval of October 9, 2025 committee meeting minutes
7. Communications
8. Update on the lighting upgrade grant
9. Discussion and possible action on the Animal Auction event & Dairy Youth Showcase at Fair
10. Discussion and action on Fair Board membership selection
11. Discussion of Fair Park operations and updates
12. Discussion of severe weather policy and emergency shelter plans
13. Discussion and possible action on property acquisition opportunities
14. Discussion and possible action on tentative future meeting schedule and agenda items
15. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

- December 11, 2025
- January 8, 2026
- February 12, 2026

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PLEASE USE THE LINK BELOW TO JOIN THE MEETING VIRTUALLY

Microsoft Teams
[Join the meeting now](#)
Meeting ID: 227 136 846 874 4
Passcode: v6UR9eE6

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Joann Larson; Steven Masche

THE BOARD OF ADJUSTMENT WILL MEET ON THURSDAY, NOVEMBER 13, 2025, AT 11:00 A.M. Members of the public may attend at the Jefferson County Courthouse, 311 S Center Ave, Jefferson, WI, Room C1021.

THE BOARD OF ADJUSTMENT WILL LEAVE FOR SITE INSPECTIONS AT APPROXIMATELY 11:10 A.M.

PETITIONERS OR THEIR REPRESENTATIVES MUST BE IN ATTENDANCE FOR THE PUBLIC HEARING AT 1:00 P.M. Petitioners and other members of the public may attend the meeting virtually by following these instructions if they choose not to attend in person:

1. Call to Order – 11:00 a.m. Room C1021 of the Jefferson County Courthouse
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Approval of October 9, 2025 Meeting Minutes
6. Communications
7. Public Comments
8. Site Inspection:

[Join the meeting now](#)

Meeting ID: 276 970 711 976

Passcode: qN3Ri7BS

V1774-25 – Logan Dahnert N2339 Rockdale Road, Town of Sumner – PIN 028-0513-0624-001

9. Public Hearing Beginning at 1:00 p.m., Jefferson County Courthouse Room C1021
10. Explanation of Process by Committee Chair

NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, November 13, 2025, at the Jefferson County Courthouse Room C1021, Jefferson, Wisconsin. Matters to be heard are applications for variance from the terms of the Jefferson County Zoning Ordinance. An AREA VARIANCE is a modification to a dimensional, physical, locational requirement such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of adjustment. A USE VARIANCE is an authorization by the board of adjustment to allow the use of land for a purpose that is otherwise not allowed or is prohibited by the applicable zoning ordinance. No variance may be granted which would have the effect of allowing the use of land or property which would violate state laws or administrative rules. Subject to the above limitations, a petitioner for an AREA VARIANCE bears the burden of proving “unnecessary hardship,” by demonstrating that 1) strict compliance with the zoning ordinance would unreasonably prevent the petitioner from using the property for a permitted purpose, or 2) would render conformity with the zoning ordinance unnecessarily burdensome. A petitioner for a USE VARIANCE bears the burden of proving that 3) strict compliance with the zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. Variances may be granted to allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action may occur after public hearing on the following:

V1774-25 – Logan Dahnert: Variance from Sec. 22-678 of the Jefferson County Zoning Ordinance to allow for an attached garage addition at a reduced road setback at N2339 Rockdale Road on parcel 028-0513-0624-001, Town of Sumner.

11. Discussion and Possible Action on Above Petition

12. Adjourn

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

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A digital recording of the meeting will be available in the Zoning Department upon request.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Site Inspections
DATE: November 14, 2025
TIME: 8:00 a.m.
PLACE: Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Site Inspections for Petitions to be Presented in Public Hearing on November 20, 2025:**

R4650A-25 – Clinton & Anglea Lenz Trust: Rezone 3-acres from A-1 to A-3 to create a farm consolidation around the existing house and outbuildings at **N7850 County Road Q** in Town of Milford, PIN 020-0814-2842-001 (14.958 ac). Property is owned by Dean Weichmann Trust.

CU2184-25 – Heather Zoellick: Conditional Use to allow for horses on a C-zoned lot located at **N7902 County Road N** in Town of Milford, PIN 020-0814-2524-005 (12.820 ac).

CU2186-25 – Rodney Strauss: Conditional Use to allow for a 22' x 30' lean-to addition with 14' walls to an existing 90' x 46' storage building in an A-2 zone north of **W4409 River View Road** in Town of Watertown, PIN 032-0815-1724-017 (.484 ac).

R4648A-25 – Runvard Properties II LLC: Rezone from A-1 to A-3 to create a 1.0-acre residential lot at **W296 County Road CW** in Town of Ixonia, PIN 012-0816-0143-000 (1.477 ac).

R4652A-25 – Joseph & Marissa Rogers: Rezone 2.0- acres from A-1 to N and combine with Lot 1 (CSM 6167) creating a total 5.0-acre parcel at **W2336 Bakertown Drive** in Town of Concord, PIN 006-0716-3024-000 (3.292 ac) and 006-0716-3024-002 (19.556 ac). Property is owned by Dennis B. Stair.

R4649A-25 – John & Shelly Roth: Rezone 1.340-acres from A-1 to A-3 from PIN 014-0615-1333-001 (.849 ac) owned by John and Shelly Roth and part of PIN 014-0615-1333-005 (13.50 ac) owned by David D. Robu at **W2890 County Road Y** in Town of Jefferson.

CU2185-25 – OneEnergy Development, LLC – Stone Elephant Solar Project: Conditional Use to allow for a 3-megawatt solar farm in an A-1 zone north of **N300 Tower Road** in Town of Palmyra, PIN 024-0516-3514-000 (32.020 ac). The property is owned by Blane and Kelly Poulson.

R4653A-25 – Jacob Schmidt: Allow the division of an existing 6.5-acre A-3 zoned lot to create a 4.3-acre lot and retain existing home on the remaining 2.2-acre lot at **W3031 State Road 106** in Town of Hebron, PIN 010-0515-0212-006 (6.001).

CU2183-25 – James & Mallory Bohling: Conditional Use to allow for a home occupation for lawncare/snow removal in an A-1 zone at **W5093 Vogel Road** in Town of Jefferson, PIN 014-0614-1312-000 (38.761 ac).

R4651A-25 – Jon & Amanda Biermeier: Rezone from A-1 to A-3 to create a 4.0-acre residential lot south of **N3127 S Cedar Rd** in Town of Oakland, PIN 022-0613-2931-000 (40.0 ac). Property is owned by Karen Hayes.

8. Adjourn

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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